

City of Kimball
P.O. 16
Kimball, SD 57355
Phone: 605-778-6277

Mayor Donnie Hamiel called the meeting to order at 7:30 p.m. Council members present by roll call were Michelle Chmela, Dayle Blasius, Bill Gough, Shelly Janish, Matt Bilben, and Harold Bickner. Also present were Lydia Morley, Nancy Munger, Deb Kourt, Ed Konechne, Richard Two Two and Justus Baxter.

Council added I-90 lights and fire station quotes to the agenda.

Motion by Chmela, second by Bilben to approve the amended agenda. All aye. Motion carried.

Motion by Blasius, second by Gough to approve the November 18th regular meeting minutes as written. All aye. Motion carried.

Finance Officer Morley's report included November's water loss was 164,000 gallons for a 9.83% loss for year to date; she will be converting Quick Books to Desktop so all of 2025 will be in Quick Books Online; the First Dakota loan payment is reflected in the financial reports; Internal Revenue Service (IRS) notified the office that Kimball will be required to submit payroll tax after each payroll instead of monthly.

Motion by Bickner, second by Bilben to approve the financial report. Blasius-aye, Gough-aye, Janish-aye, Bilben-aye, Bickner-aye, Chmela-aye. Vote of 6-0 motion carried.

Motion by Gough, second by Janish to pay the monthly bills. Roll call vote. Gough-aye, Janish-aye, Bilben-aye, Bickner-aye, Chmela-aye, Blasius-aye. Vote of 6-0 motion carried.

Payroll: Library \$1,629.74; Finance Office \$906.98; Street \$2,809.36; Police \$2,660.79; Recreation \$260.30

SDRS	Retirement	\$	1,422.64
U.S. Treasury	Payroll Deposit	\$	2,518.84
Beam	Insurance	\$	122.83
Aflac	Insurance	\$	197.30
Health Equity	Employee HSA Deduction	\$	200.00
Northwestern	Utilities	\$	4,071.56
Midstate	Phone/Internet	\$	524.27
Drips Post	Rent	\$	150.00
Aurora Brule Rural Water	Source of Supply	\$	6,539.00
Central Dakota Times	Publishing	\$	1,207.60
Verizon Wireless	Cell Phones	\$	128.19
Maule Law Office	Professional Services	\$	1,166.67

Viking Independent Glass	Repairs & Maintenance	\$ 1,046.97
First Bankcard	Books/Supplies/Postage/Publishing	\$ 842.82
Pharmco Industries	Machinery & Equipment	\$ 794.15
DSG	Supplies	\$ 1,303.50
S.D. Health Lab	Lab Fees	\$ 15.00
Code Enforcement Specialists	Professional Services	\$ 506.06
Zach Scott Construction	Repairs & Maintenance/Prof. Services	\$ 18,973.01
South Dakota Municipal League	2025 Dues	\$ 1,085.00
Tri Tech Software Systems	Publishing	\$ 95.82

City Maintenance Supervisor Justus Baxter’s report included removing speed bumps by tee-ball field; put wing on road grader; raised 4 manhole covers; fixed final valve at lagoon; spent the evening of the 18th unclogging blocked culverts and grates after the rain; removed a tree and branches after the wind and other general maintenance. Baxter also reported a transducer went bad at the lift station and notified to do an emergency locate for a possible fuel spill on south Main.

The council asked what the plan for fixing the corner by Kimball Clark is. Baxter said he was going to put gravel in the hole. The council considered putting bigger rocks on the corner as has been done before or cement retainer blocks. Baxter will tend to it tomorrow.

Chief of Police Two Two’s report included the number of traffic stops and calls for service for November.

No public input was heard.

Ed Konechne representing the Fire Department presented quotes for plumbing and electrical for the extractor and dryer at the fire station. Quotes were:

- Hopkins Plumbing, Heating & AC--\$550.00
- White Lake Plumbing--\$503.06

It was determined to go with Deffenbaugh Electric for the electrical as they volunteered to do the work at no charge and with White Lake Plumbing.

Mayor Hamiel was informed by a representative from Muth Electric that the lights for the interstate should arrive in December; the Mayor asked for the work to be completed in January.

Motion by Bickner, second by Bilben to approve the second reading and approval of Supplemental Appropriation Ordinance 2024-05. Roll call vote. Janish-aye, Bilben-aye, Bickner-aye, Chmela-aye, Blasius-aye, Gough-aye. Vote of 6-0 motion carried. Ordinance published separately.

Motion by Bickner, second by Janish to approve Supplemental Appropriation Ordinance 2024-06. Roll call vote. Bilben-aye, Bickner-aye, Chmela-aye, Blasius-aye, Gough-aye, Janish-aye. Vote of 6-0 motion carried. Ordinance published separately.

Motion by Chmela, second by Blasius to approve the second reading and approval of Supplemental Appropriation Ordinance 2024-07. Roll call vote. Bickner-aye, Chmela-aye, Blasius-aye, Gough-aye, Janish-aye, Bilben-aye. Vote of 6-0 motion carried. Ordinance published separately.

Motion by Bickner, second by Chmela to approve the second reading of Supplemental Appropriation Ordinance 2024-08. Roll call vote. Chmela-aye, Blasius-aye, Gough-aye, Janish-aye, Bilben-aye, Bickner-aye. Vote of 6-0 motion carried. Ordinance published separately.

Motion by Janish, second by Gough to approve the first reading of Supplemental Appropriation Ordinance 2024-09 for \$16,000 from 604 the Sewer Fund for the Zach Scott Construction bill. Roll call vote. Blasius-aye, Gough-aye, Janish-aye, Bilben-aye, Bickner-aye, Chmela-aye. Vote of 6-0 motion carried.

Motion by Bickner, second by Bilben that we advertise for sealed bids for the surplus of the police handgun that was appraised at \$275.00. All aye. Motion carried.

Motion by Gough, second by Blasius to approve Mayor Hamiel signing the letter of commitment for the Brule County Hazard Mitigation Plan Update. All aye. Motion carried.

Mayor Hamiel asked the council for an amount to request for the South Central Water Development District grant. The council agreed to request the entire amount of \$197,000 for the water and sewer engineering fees for the Main Street Project.

Motion by Gough, second by Janish to table the 2025 garbage hauler applications until the next meeting. All aye. Motion carried.

Motion by Chmela, second by Blasius to approve reimbursing overpaid inactive water bills for \$395.32. Roll call vote. Gough-aye, Janish-aye, Bilben-aye, Bickner-aye, Chmela-aye, Blasius-aye. Vote of 6-0 motion carried.

Motion by Bickner, second by Bilben to approve the landfill voucher process document to be handed out to anybody requesting to receive the \$500.00. All aye. Motion carried.

Set the year end meeting for December 30th at 7:30 p.m.

Motion by Chmela, second by Janish to move to executive session for legal and personnel. All aye. Motion carried. Council asked Morley to join the first half of the session. Council moved to executive session at 8:08 p.m.

Council moved out of executive session at 9:12 p.m.

Motion by Bickner, second by Janish to schedule a special meeting for December 4th at 7:00 p.m.
All aye. Motion carried.

Motion by Bilben, second by Bickner to adjourn. All aye. Motion carried. Meeting adjourned at
9:14 p.m.

Mayor

Attest

Finance Officer

SUPPLEMENTAL APPROPRIATION ORDINANCE 2024-05

WHEREAS, the City has determined that repairs are necessary on the city’s grader; and
WHEREAS, the City has determined that architect fees related to streets projects were higher than anticipated; and
WHEREAS, the City has determined that chip sealing costs were higher than anticipated; and
WHEREAS, the City needs to supplement its appropriation ordinance to provide for said expenditures.
NOW THEREFORE, BE IT ORDAINED by the City of Kimball, South Dakota that the following sum is supplementally appropriated to meet the obligations of the municipality.

	General Fund
43100 Street Department	
425.30 Equipment Repairs	\$41,425.61
422.00 Professional Services	\$25,000.00
426.33 Supplies – Chip Seal	<u>\$ 5,199.10</u>
Total Appropriation	\$71,624.71

Source of Funding

Undesignated Fund Balance	\$71,624.71
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Donnie Hamiel, Mayor

Attest

Lydia Morley
Finance Officer

First Reading: 11-18-2024
Second Reading and Approval: 12-02-2024
Published: 12-11-2024

SUPPLEMENTAL APPROPRIATION ORDINANCE 2024-06

WHEREAS, the City has determined that architect work is needed for a sewer facility plan;
and

WHEREAS, the City needs to supplement its appropriation ordinance to provide for said
expenditure.

NOW THEREFORE, BE IT ORDAINED by the City of Kimball, South Dakota that the following
sum is supplementally appropriated to meet the obligations of the municipality.

	Sewer Fund
604 Sewer Fund	
422.00 Professional Services - Architect	<u>\$29,771.19</u>
Total Appropriation	\$29,771.19

Source of Funding

Undesignated Fund Balance	\$29,771.19
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Donnie Hamiel, Mayor
Attest

Lydia Morley
Finance Officer

First Reading: 11-18-2024
Second Reading and Approval: 12-02-2024
Published: 12-11-2024

SUPPLEMENTAL APPROPRIATION ORDINANCE 2024-07

WHEREAS, the City has determined that architect work is needed for a water facility plan;
and

WHEREAS, the City has determined that source of supply water purchases are higher than
anticipated; and

WHEREAS, the City needs to supplement its appropriation ordinance to provide for said
expenditure.

NOW THEREFORE, BE IT ORDAINED by the City of Kimball, South Dakota that the following
sum is supplementally appropriated to meet the obligations of the municipality.

	Water Fund
602 Water Fund	
422.00 Services and Fees	\$24,230.52
426.20 Source of Supply	<u>\$36,000.00</u>
Total Appropriation	\$60,230.52

Source of Funding

Undesignated Fund Balance	\$60,230.52
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Donnie Hamiel, Mayor
Attest

Lydia Morley
Finance Officer

First Reading: 11-18-2024

Second Reading and Approval: 12-02-2024

Published: 12-11-2024

SUPPLEMENTAL APPROPRIATION ORDINANCE 2024-08

WHEREAS, the City has determined that repair and/or replacement of the lights by the I-90 exits are needed; and

WHEREAS, the City needs to supplement its appropriation ordinance to provide for said expenditure.

NOW THEREFORE, BE IT ORDAINED by the City of Kimball, South Dakota that the following sum is supplementally appropriated to meet the obligations of the municipality.

	BBB Fund
211 BBB Fund	
425.00 Repairs and Maintenance	<u>\$26,000.00</u>
Total Appropriation	\$26,000.00

Source of Funding

Undesignated Fund Balance	\$26,000.00
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Donnie Hamiel, Mayor
Attest

Lydia Morley
Finance Officer

First Reading: 11-18-2024
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Published: 12-11-2024